Minutes of the SLJPTA Meeting of

Monday, November 7, 2016

1. Call to Order and Welcome

After establishing a quorum, the meeting of the Parent-Teacher Association of SLJ High School was called to order at 6:15 pm by President Miko Simmons-Jones. The meeting was held in Room 140.

Present: Miko Simmons-Jones, President; Beverly Sloan, Treasurer; Celeste Covington, Vice President; Patrice Lendore; Wendy Clarke; Shawanna Gordon; Nanette Henry; Denise McRae-Nimmons; Adesina Wilson; Jessica Tavarez; Merilee Valentino, Assistant Principal of Engagement; Mr. Harris, Parent Coordinator

Excused: Monet Nicholas, Recording Secretary

1. Principal’s Report

Ms. Valentino made the Principal’s report in place of Ms. Dyer who was away on school business. Ms. Valentino reports that SLJ was in the midst of the second marking period. PTA conferences are scheduled for Thursday evening, Nov. 17th and Friday afternoon, Nov. 18th.

1. Ms. Sloan made the Treasurer’s report. The opening balance for October was $953.68. There was a $50 deposit for membership dues and an $8 maintenance fee. As of 10/31/16 our balance is $995.68.
2. Ms. Simmons-Jones announced that Ms. Nicholas has resigned as Recording Secretary. She explained the duties of the Recording Secretary: to take the minutes of PTA meetings, prepare notices, agendas, and sign-in sheets for the meetings; to transfer records at the end of the year; and make any required changes to the By-Laws. There are three required positions that must be filled for a functioning PTA: President, Treasurer, Recording Secretary. Without all three positions, SLJPTA will cease to function. After requesting a volunteer, Ms. Sloan agreed to be the Recording Secretary in addition to her duties as Treasurer. Ms. McRae-Nimmons volunteered to serve as the back-up Recording Secretary for purposes of taking minutes. Ms. Simmons-Jones confirmed that there is no conflict in having one person hold both positions.
3. Parents were encouraged to attend the 9th grade election presentation, which was already in progress.

The next PTA meeting will be held Thursday, Dec. 8th with the theme Festive Fitness.

Meeting was adjourned at 6:30 pm

Respectfully Submitted,

Beverly Sloan, Rec. Sec

X Approved as written 12/08/2016 \_\_\_Approved as amended \_\_\_\_\_\_